

SIR 18 HOLE GOLF CHAIRMAN

Purpose

Coordinate the 18-hole golf activity for SIR members and their guests.

Job Responsibilities

- Maintain the membership roster through the NCGA Admin Portal.
- Determine dues, collect, pay NCGA membership dues.
- Maintain the checking account at Chase Bank for the branch.
- Make sure the branch has a certified rules authority member.
- Get volunteers to be tournament coordinators for each month. Each month's coordinator responsibilities are:
 - Pick the courses to be played each week of the month.
 - Make tee times with the course pro shops in advance.
 - Publish a weekly sign-up list at luncheons.
 - Coordinate sign-ups each week through e-mail.
 - Post and collect closest-to-the-pin hole signs during the day of play.
 - Collect scores at the 19th hole and calculate net score for each player.
 - Determine and pay prize money (1st, 2nd, and closest-to-the-pin) from the kitty collected (normally a \$2 chip-in from each player).
- Define fun competitions for the members and prize payouts.
- Volunteer as tournament coordinator for Area tournaments and attend meetings.
- Utilize the Golf Genius portal as required.
- Prepare articles monthly for the Rooster.
- Report status at monthly luncheons as required.

Job Requirements

- A familiarity with the game of golf, scorekeeping, handicap calculation, and the official rules of golf.

(Last update 10/8/2020)